

## Requirements

To run the Online Permits Service, you will require a personal computer with:

- Windows XP or Windows Vista (Operating System);
- Internet Explorer 6 or Internet Explorer 7 (Web Browser) with cookies and Javascript enabled;
- Adobe Reader version 8.0 or higher, to view the permit and receipt (this free software can be downloaded from the Adobe website);
- an internet connection with an upload speed of more than 256KB/sec; and
- a printer is recommended for printing your permits and receipts.

NOTE: Online Permits may work on other operating systems (e.g., Windows 7, Mac OS) and/or web browsers (Internet Explorer 8, Safari, Firefox) but these have not been tested.

**A valid Business BCeID. A Business BCeID allows you to sign in securely to participating Government Online Services and is an offering from the BC Ministry of Citizens' Services.**

- If your company is registered with the BC Corporate Registry ([www.fin.gov.bc.ca/registries/corppg/default.htm](http://www.fin.gov.bc.ca/registries/corppg/default.htm)) and you have all of the necessary documentation, you can register for and receive a Business BCeID in less than 15 minutes.
- For step by step instructions, please visit [www.th.gov.bc.ca/cvse/tps/documents/Getting\\_Started\\_BCeID.pdf](http://www.th.gov.bc.ca/cvse/tps/documents/Getting_Started_BCeID.pdf).



## How do I register for Online Permits?

- If you don't have one already, apply for a Business BCeID at [www.bceid.ca](http://www.bceid.ca). As per BCeID requirements, Alberta, Saskatchewan, and Manitoba companies must first register with [New West Partnership Trade Agreement \(NWPTA\)](#) prior to applying for a Business BCeID.
- Visit the CVSE Online Permits Registration website at [www.th.gov.bc.ca/cvse/tps/tps\\_registration.htm](http://www.th.gov.bc.ca/cvse/tps/tps_registration.htm).
- Click on the link for the "[Online Permits Registration form](#)," enter your Business BCeID and password, then complete the form with your company information.
- The Provincial Permit Centre staff will review your application and you will be notified of their decision by email. In most cases, you will receive notification within two to three business days.

## Contact Information

### Online Permits Home Page

[www.th.gov.bc.ca/cvse/tps/tps\\_online.htm](http://www.th.gov.bc.ca/cvse/tps/tps_online.htm)

### BC Provincial Permit Centre

Phone: 1-800-559-9688 (8:30 a.m. to 4:30 p.m., Monday to Friday)

### CVSE Revenue (for Inspection Station Accounts)

Phone: 250-952-0422

(8:30 a.m. to 4:30 p.m., Monday to Friday)

Email: [ISFinance@gov.bc.ca](mailto:ISFinance@gov.bc.ca)

### BCeID Account and User ID Questions

Website: [www.bceid.ca](http://www.bceid.ca)

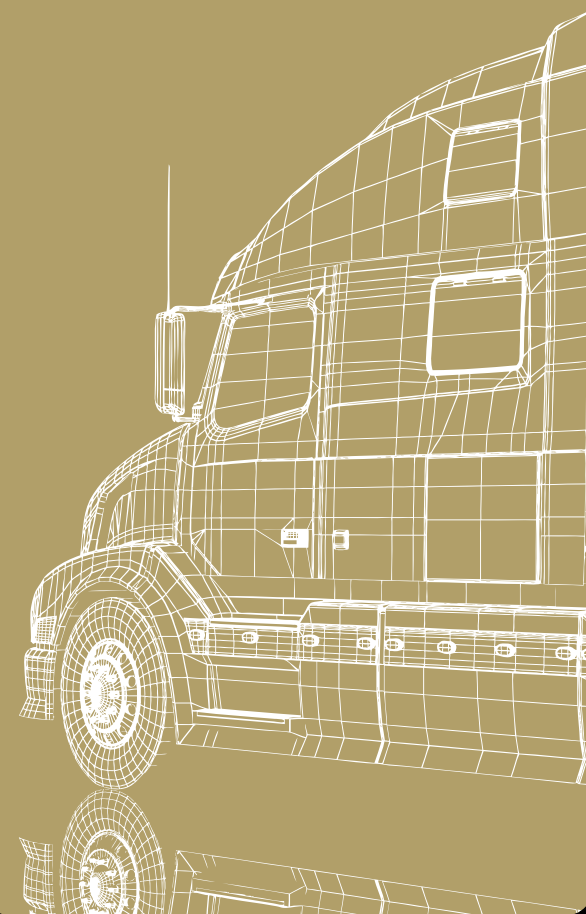
Phone: 1-888-356-2741



Ministry of  
Transportation  
and Infrastructure

## Commercial Vehicle Safety and Enforcement Branch

# Online Permits Service



Ministry of  
Transportation  
and Infrastructure

The Commercial Vehicle Safety and Enforcement (CVSE) Branch's web-based Online Permits Service enables registered and approved clients to apply for certain commercial vehicle permits, pay for the permits over the Internet, and receive their permits by email.



## Current Features

Apply for Single Trip, Overweight permit.

Apply for Single Trip, Overweight/Oversize permit.

Apply and, depending on the commodity and dimensions, immediately receive a Single Trip Oversize Permit.

- If the application cannot be approved automatically, you will be advised to contact the Provincial Permit Centre.

Apply and immediately receive a Term Oversize permit for the following specific commodities only.

- General vehicle and loads
- General mobile homes
- Boomsticks and poles
- Haybales (round)
- Long logs
- Auto carrier, campers and boats
- Inter-city bus with pony trailer

NOTE: Overweight permits may also be required for busses pulling trailers, where the trailer does not hold their own licensed GVW and where the bus does not have a licensed GVW high enough to accommodate the combined weight of the bus and trailer.

Apply and immediately receive a Single Trip, Non-Resident permit for a vehicle that has an actual gross vehicle weight between 5,000 kg and 63,500 kg and is categorized as one of the following vehicle types.

- Commercial Vehicles
- Commercial Passenger Vehicle (Bus)
- Industrial Vehicle (X-Plated)
- Farm Tractor
- Farm Vehicle

NOTE: For more information regarding non-resident commercial vehicles and for CAVR exemptions, please refer to Compliance Circular 06/08 ([www.th.gov.bc.ca/cvse/ctm/Com\\_Circulars/2008/081216\\_comp\\_circular\\_06-08.pdf](http://www.th.gov.bc.ca/cvse/ctm/Com_Circulars/2008/081216_comp_circular_06-08.pdf)).



Apply and immediately receive a Motive Fuel User permit (based on total distance travelled in BC) for a vehicle that has an actual gross vehicle weight between 11,800 kg and 63,500 kg.

NOTE: Vehicles licensed under 11,800 kg and having more than two axles, also require a Motive Fuel User permit. In this situation, please contact the Provincial Permit Centre at 1-800-559-9688. For more information, please refer to [www.sbr.gov.bc.ca/documents\\_library/bulletins/mft\\_008.pdf](http://www.sbr.gov.bc.ca/documents_library/bulletins/mft_008.pdf).

Pay online for the requested permit using your Inspection Station account (certain permit types only) or credit card.

Retrieve and view copies of your organization's permits using the Permit Search function.

- Search by permit number, date, licence plate, and/or permit type.
- Copies are displayed in pdf format and can be printed and/or saved.

**At this time, all other permits must be requested through the Provincial Permit Centre (1-800-559-9688).**